

Hilary Cottage Surgery
Infection Control Annual Statement 2014-2015

Purpose

In line with the Health and Social Care Act 2008: Code of Practice on prevention and control of infection and its related guidance, this annual statement will be generated annually in December. It will summarise:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our Significant Event procedure)
- Details of any infection control audits undertaken and actions undertaken
- Details of any infection control risk assessments undertaken
- Details of staff training
- Any review and update of policies, procedures and guidelines

Background & Scope – Infection Control Leads

Responsibilities within the practice:

Infection prevention and control GP lead is Dr Gordon Fletcher

Infection prevention and control Nurse lead is Sally Salter

Practice Manager is Diane Piatek.

This Protocol applies to all staff employed by the practice

Significant Events

There have been no significant events raised relating to Infection Control in the past year.

Audits

In October 2014 an Infection Prevention and Control in General Practice Audit was completed by the lead nurse. Policies and procedures have now been updated and circulated and a sign off sheet instigated for staff to sign they are aware of the IC policies and where the electronic copy is stored.

We also carry out regular audits of minor operative procedures and are planning a hand hygiene audit during 2015.

Risk Assessments

We carry out annual risk assessments and safe systems of work are introduced as required. These are filed in the Risk Assessment folder located in the Deputy Practice Managers office.

Training

The lead nurse has attended an Infection Control Lead Training Course during 2013 and regularly keeps up to date with IC policy. All staff undertake online IC training relevant to their role. Any changes are disseminated within the practice accordingly.

Policies, Procedures and Guidelines

Hard copy policies relating to Infection Prevention and Control are stored in the Nurse Clinical Policies and Procedures Folder at the Nurse Station and also electronically on the shared protocols intranet in the shared G:\ drive. These are reviewed and updated annually as appropriate. However, all are amended on an on-going basis as current advice changes.

Responsibility

It is the responsibility of each individual to be familiar with this Statement and their roles & responsibilities under this. It is also the responsibility of the IC Lead to ensure staff are familiar with the contents.

Review date

Reviewed annually, due for review December 2015

Responsibility for Review

The IC Lead GP & IC Lead Nurse are responsible for reviewing the Statement.